p17

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SL.M.1-5

"Compilation of Dasara Arrangements"

G. R. S. 58]

Previous references.

File No. 187-15

1915.

Serial Nos. 1-5

(Gen Mis)

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

Part B for Subjects

SUBJECT.

Compilation of Dasara arrangements.

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5. To Supdt: Govt. Press. No: 2632 & 28-8-15.

Returns the proof after revision and requests that

copies may be supplied of

GPB—10,000—23-3-15

29/11/15

G. R. S. 11] 1915.

GENERAL AND REVENUE SECRETARIAT.

(Gen)

NOTES.

Gen File No. 1115

FILE HEADING.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

GPB.—20 006—8-8-14

G. R. S. 12]

General and Revenue Secretariat.

File No. 157 of 1915-16

Serial No.	
	A draft compilation of 'Dasara Durbar Grants' is put up for approval. This may be printed as a booklet to serve as a record of work to be done during the Dasara for purposes of future reference
	Ramaiengar for 7.8.15 Gen Secy
	Please Mr. Iyer send me final proof for approval as early as possible. Draft put up. Dewan 9/8
	Draft submd Mr. 9/8/15
	Issue advice Mr. 9/8
1	To the Supdt Govt Press. No G 1758 dt 8.8.15 Requests him to have the compilation printed & 100 copies supplied. & also to submit proof for approval.
	A revised proof recd from the Press is submd Mr. 24/8/15
	The final proof herewith put up has been carefully checked by me and may be approved. We may get 250 copies for distribution

NOTE—Contn. sheet.

GPB—20,000—30-6-15

G. R. S. 12]

3

General and Revenue Secretariat.

Gen. File No. 157 of 1915. - 16

Serial No.	
	amongst the working staff and for record in office.
	Krishnaswamy 24.8.15
	Gen. Secy. Approved Dave 25/8
	Draft subd Mg hm 27/8/15. Issue at once Rm 27/8.
5	To the Supdt - Govt Press - No G 2632 dt 28.8.15 Returns the proof as finally approved & requests their 250 copies thereof may be supplied at a very early date - Copies have not yet been recd - Reminder subd for signature Mg - Issued 4/9/15
	To the Supdt Govt Press. No G 3087 dt 4.9.15 forwards a 'Table of Contents' for being bound along with the booklet. Five copies of the booklet received from the Press are herewith subd Mg 7/9/15 Krishnaswamy 7.9.15
	Gen. Secy. Dave Copies may be sent to the Secretariat. MG Do, Members of Council (P. Dm 5) & the Miscellaneous Sec to H.H. Dave MG

Copies sent 11/9/15

NOTE—Contn. sheet.

GPB—20,000—30-6-15

G.R.S. 26]

4

SUBJECT.....

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Diary No. of letter replied to.....

Section G. 16
File No. 157-15
Serial No. 71

General and Revenue Secretariat

( )

, the *191*

No. G. 1758

Date of issue 9-8-15

To

The Supdt. Govt Press.

Signed by Mr B. Narainsamy
"
Dy Supt.

Has the honour to re-
quest that he will be
accompanied
so good as to have the Com-
plation ~~proof~~ re-Assam
arrangement - printed
here in booklet form
1100 copies supplied to
this office very early.
This work may kindly
be treated as emergent

over.

DASARA ARRANGEMENTS.

--:o:--

All arrangements concerning the reception and entertainment of the Indian Guests invited for the Dasara and in connection with the Representative Assembly Meetings in Mysore will ordinarily be entrusted to the Registrar of the General and Revenue Secretariat.

2. To enable the Registrar to carry out the arrangements efficiently, he will be relieved of his ordinary duties in the Secretariat some time before the commencement of the festivities.

3. This special duty will cease within a fortnight after the close of the festivities and during its continuance the officer will be designated "OFFICER ON SPECIAL DUTY".

4. Copies of the Government Order placing the Registrar on Special Duty will be forwarded specially to -

1. The Deputy Commissioner, Mysore.
2. The Comptroller to Government.
3. The President, City Municipality. Mysore.

4. The Palace Controller - with a request that these officers will be good enough to render all reasonable assistance to the Registrar in the execution of his special work.

5. To assist the Registrar an adequate staff of clerks and menials will be deputed for work under him out of the Staff of the General and Revenue Secretariat.

6. Soon after his appointment, the Special Duty Officer will submit to the Secretary for sanction a detailed estimate of expenditure to be incurred during the occasion together with a comparative statement of expenses actually incurred during the previous two years.

7. After the estimate has been sanctioned the Comptroller will be instructed to advance to the Special Duty Officer the amount of the sanctioned estimate subject to adjustment in due course.

8. The Special Duty Officer will also prepare a calendar of events and submit to the

the Secretary weekly reports of progress of work.

9. Ordinarily a month before the commencement of the festivities, the Special Duty Officer will address the Durbar Bakshi for a list of invitees and pending receipt of that list he will proceed with all preliminary arrangements on the basis of the lists of previous years and in accordance with the instructions contained in Government (x) Orders appended hereto. (Appendix I & III).

(x)
No.Fl.1317-G.F.320-05-3, dated the 7th August 1906,
No.Fl.1318-G.F.104-95-12, dated the 7th August 1906.
No.Fl.2002-3/G.F.320-05-6, dated the 7th September, 1906.

10. On receipt of the list of guests from the Durbar Bakshi, the Special Duty Officer will issue demi officially a circular to all the invitees soliciting information within a prescribed date as to the date of their arrival and the conveniences required by them. A form of the circular to be issued to the invitees is appended hereto (Appendix IV)

11. The arrangements necessary for the convenience of guests regarding accommodation, conveyances and lavajama and of Representative Assembly Members in regard to accommodation and lavajama will be regulated in accordance with Government Order No.G.1-40/G.R.13-07-2 dated the 1st July 1908 (Appendix VI) and the instructions issued. (Appendix VIII).

12. Accommodation.- The number of guests who can be accommodated in the Government Buildings in Mysore set apart for the purpose should first be determined. Further the Special Duty Officer should, a reasonable time before the commencement of the festivities, fix the number of tents available in the General and Revenue Secretariat Stores for use during the occasion and arrange for their transport at least a fortnight before the function. To supplement the above, private dwellings in unobjectionable localities should be hired as far as available and necessary. In case building accommodation available as above is not sufficient,

other tents should be used. Temporary sheds should be run up wherever necessary for kitchens, bathing rooms, privies, stables, etc. In providing accommodation, care should be taken to see that the buildings and grounds are all scrupulously clean. To attain this object the Special Duty Officer may seek the assistance of the Health Officer. Special attention should be paid to the lighting and to the guarding of the Guests' camps.

13. Conveyances.- About a month before the commencement of the festivities, the Special Duty Officer should address the Military Secretary with a view to ascertain whether a sufficient number of Government carriages are available for the use of the Guests to whom they have to be supplied. After the receipt of a reply from the Military Secretary steps should be taken to hire private carriages to supplement the Government conveyances to the extent required.

14. Lavajama - About two months before the commencement of the festivities tenders should be called for from merchants in Mysore for the supply of provisions in connection with the issue of lavajama to guests and Representative Assembly Members for providing refreshments during the sittings of the Representative Assembly and for conducting the State Dinner. The quantity of the several items of provisions required will be estimated on the basis of consumption in the past years

15. When all preliminary arrangements as above are completed, the Special Duty Officer should, at least a week before the commencement of the function, prepare the following lists and obtain approval to the final arrangements:-

1. List of guests who have accepted invitations.
2. List of private residences selected for accommodation.
3. A statement of allocation of accommodation.
4. A statement of allocation of carriages.

16. As soon as orders are passed, the Special Duty Officer will inform the guests the arrangements made for them.

17. Reception of guests.- The Special Duty Officer should arrange to receive the guests as they arrive and advise them in regard to the arrangements made for them. A list of guests arriving each day should be submitted to the Secretary and the Dewan every evening.

18. The Special Duty Officer should arrange to inspect each camp once a day and see that the guests' comforts and the requirements of each camp are properly attended to.

19. The arrangements in connection with the State Dinner and the seating arrangements in connection with the Representative Assembly Meetings shall be in accordance with the procedure adopted during the Dasara of 1914 (Appendix VI & VII).

20. Within a month after the ~~Birthday~~ Dasara, the Special Duty Officer should submit a concise repor

report of the arrangements carried out and submit his accounts to the Secretary to be dealt with in the usual course.

Ramaiyar
7.8.15

adjusted according to a bill of charges to be furnished by the Palace Officer.

(3) Conveyance charges incurred by officers in service.

(4) The travelling charges of officers, non-official guests and retired officers.

5. On certain points connected with the privileges of guests, separate orders will issue.

6. The statement of accounts of the expenditure incurred in connection with the Birthday celebrations of 1906 will be forwarded to the Comptroller for adjustment under the above orders.

K. S. CHANDRASEKHARA AIYAR,
Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller to the Government of His Highness the Maharaja of Mysore.

Proceedings of the Government of His Highness the Maharaja of Mysore,

Appendix II 10pt Caps

READ—

Government Order No. Fl. 7824-70—Gen. Fin. 104-05-11, dated the 12th May 1906, issuing tentatively certain instructions regarding the arrangements to be enforced in respect of the ensuing Birthday and Dasara celebrations.

No. Fl. 1318 —Gen. Fin. 104-05-12, dated Bangalore, 7th August 1906.

ORDER THEREON.—As experience has shown the desirability of modifying the above tentative arrangements in certain respects, the following revised rules are issued in supersession of those laid down in the Order read above:—

(1) Officers in service who attend the Dasara festivities and official functions should receive the allowances permissible under the Service Regulations, and no *lavajama*. Those who attend the Birthday celebrations should receive *lavajama* from the Palace as at present, but no daily allowances for the period for which they have been invited to attend. If their stay extends beyond this period, and has been made under proper authority, daily allowance at the ordinary rates will be permitted for such additional period.

(2) Officers whose ordi[redacted] whose ordinary duties entail touring in all the districts of the Mysore State, or in the Mysore District, should make their own arrangements for accommodation at Mysore. In regard to other officers (such as Deputy Commissioners, District Judges, Superintending Engineers), while the Government cannot undertake to provide them with accommodation as a matter of course, endeavours will be made to secure accommodation as far as practicable for such of them as have no houses of their own at Mysore if they will communicate a sufficient time previously with the officer placed on special duty for the purpose.

(3) Officers will make their own arrangements for conveyances. They will be allowed to charge to Government the expense of taking their conveyances by rail under the exception below Note 2 of Article 518 A of the Mysore Service Regulations, or, in lieu thereof, the actual cost of hiring conveyances locally, provided the latter does not exceed the cost of transportation of their own conveyances under the provision just quoted.

(4) Non-official gentlemen and retired officers, invited to Mysore as guests, will be provided with accommodation (unless they have residences of their own at Mysore), conveyances, and *lavajama*; and will also be allowed their actual travelling charges to and from Mysore at the following rates, *viz.*,

A single return first class fare for each such guest, or if he be a retired Dewan or Councillor, return fare for a single first class compartment; and return third class fare for not more than two personal servants in each case.

If they prefer to take their own conveyances to and from Mysore by rail, the actual cost of doing so will be allowed.

(5) The preceding rule does not apply to members of the Representative Assembly, who will receive *lavajama* at the usual rates as at present.

2. The above rules are not applicable to the case of officers lent to the Mysore State, the same being governed by para 7 of Government Order No. G. 6171-6194—G. M. 123-05-48, dated the 18th June 1906, or to that of other European officers

[illegible] (General Finance), dated 7th August 1906.

who are admitted as guests at Government House, which will also be dealt with on similar principles.

3. The drafts of the necessary amendments of the Mysore Service Regulations will be submitted by the Comptroller for approval.

K. S. CHANDRASEKHARA AIYAR,
Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller to the Government of His Highness the Maharaja of Mysore.

Memo No. F. 1319--Gen. Fin. 104-05-12, dated 7th August 1906.

Copy to all Members and retired officers usually invited to the Dasara and Birthday Durbars.

K. S. CHANDRASEKHARA AIYAR,
Secy. to Govt., Gen. & Rev. Depts.

Appendix III – 10pp Caps

Proceedings of the Government of His Highness the Maharaja of Mysore, Financial (General Finance), dated 7th September 1906.

READ—

Government Order No. Fl. 1317—G. F. 320-05-3, dated the 7th August 1906, issuing orders in regard to the adjustment and control of expenses incurred in connection with the Birthday and Dasara celebrations at Mysore.

No. FL. 2002-3—GEN. FIN. 320-05-6, DATED BANGALORE, 7TH SEPTEMBER 1906.

ORDER THEREON.—In modification of clause (2) of para 4 of the above Order, the Government are pleased to direct that the responsibility for the arrangements in connection with the issue of lavajama, State dinners and luncheons and other functions, the cost of which is debitable to Government, be transferred from the Palace authorities to officers specially deputed by Government for the purpose under the general control of the Secretary to Government in the General and Revenue Departments. The bill of actual charges for the above items, which, as already indicated in the Order of the 7th August 1906, will be in addition to the lump-sum allotment of Rs. 10,000 set apart for other expenses, will be passed on the signature of the Secretary and his certificate in the form laid down in para 2 of the Order of the 7th August 1906.

2. To prevent misconception, it will be explained that the detailed rules laid down in the said Order are not rules of audit, but instructions for the guidance of the Government officers entrusted with the conduct of the arrangements under advertence; and that the signature and certificate of the Secretary to Government endorsed on the bill or statement of consolidated accounts furnished by him are intended to be sufficient authority for the admission of the charge in the accounts by the audit office.

K. S. CHANDRASEKHARA AIYAR,
Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller, Mysore Government.
The Officer in charge of Palace Establishments, Mysore.

Exd.—C. V.

1906-07

GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

FINANCIAL
(GENERAL FINANCE)

PROCEEDINGS

Dated 7th September 1906

No. Fi. 2302-3
Gen. Fin. 320-05-3

Directing that, in modification of clause (2) of para 4 of Government Order No. Fi. 1317—G. F. 320-05-3, dated 7th September 1906, the responsibility for the arrangements in connection with the issue of lavajama, State dinner and luncheons, etc., be transferred from the Palace authorities to officers specially deputed for the purpose by Government.

GPB—13-9-06—200

Appendix IV. 10 pl. camps

INDIAN GUESTS' QUARTERS,
MYSORE.

DEAR SIR,

I enclose herein a copy of Government Order No. G. dated placing me on Special Duty in connection with the arrangements for the entertainment of Indian Guests during the approaching ~~Birth-day~~ Festivities.

Dasara

I shall feel obliged if you will be so good as to intimate to me ~~a week beforehand~~, what arrangements you wish to be made for your accommodation, conveyance, etc., for the period of your stay at Mysore.

before the 3rd Inst,

Yours sincerely,

Special Duty Officer.

To

.....

Proceedings of the Government of His Highness the Maharaja of Mysore, General (Reports), dated 1st July 1908.

READ—

The marginally noted representation which arose out of the discussion on Representative Assembly Subject No. 119 of 1907 regarding the question of providing accommodation to the Members of the Representative Assembly in Mysore, and the reply of Government thereto that every convenience would be afforded to the Members in that direction and that the question of erecting a separate building has been noted.

(b) Mr. Srinivasa Rao and others represented that better accommodation should be provided at Mysore to Members of the Assembly.

(c) Mr. Krishnamurti represented that a separate building may be erected for the accommodation of Members.

No. G. 1-40—G. R. 13-07-2, DATED BANGALORE, 1ST JULY 1908.

ORDER THEREON.—On the question of providing accommodation to Members of the Representative Assembly at Mysore, Government observe that without undertaking to find such accommodation for every one, they have nevertheless been desirous of meeting the convenience of Members by providing accommodation as far as possible to such Members as could not provide the same for themselves without difficulty. The question of erecting a block of buildings for the purpose is engaging the attention of Government and will be taken up when funds permit. For the present, however, every endeavour will be made to find accommodation for as many such Members as possible by renting houses where necessary at Government expense.

The charges incurred for this purpose will be met from the lump sum grant for Dasara and Birthday entertainment expenses.

K. S. CHANDRASEKHARA-AIYAR,
Secy. to Govt., Gen. and Rev. Depts.

To—The Chief Engineer in Mysore.
The Deputy Commissioners of Districts for communication to the Members in each District.
The Comptroller, Mysore Government.
The other Heads of Departments.

Exd.—C. S.

CONFIDENTIAL.

Appendix VIII 10pt Cops

Instructions for the guidance of the Officer on Special Duty in connection with the Reception and Entertainment of Indian Guests (other than Dasara Representative Assembly Members) during the Dasara and the Birthday of His Highness the Maharaja.

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1. A list of guests invited for the Birthday or the Dasara should be obtained by the Special Duty Officer from the Durbar Bakshi.

2. On receipt of the list, the Special Duty Officer will write to each of the guests at least 15 days before the commencement of the period of invitation, requesting him to intimate a week beforehand what arrangements he wants to be made for his accommodation, conveyance, etc.

3. Guests should be provided with either tent or house accommodation after a due consideration of the resources available and the demands upon the same. As far as possible, the wishes of the guest will be respected regarding the nature of the accommodation, etc., required by him.

4. For the accommodation of the guests, the Special Duty Officer should take timely stock of the tents and Government buildings available for the occupation of guests and also rent out in sufficient time as many private buildings in suitable localities as may be necessary for the purpose.

cleaned and kept in katles (ಕತ್ತೆ) in proper quantities for purposes of issue. The quality and quantity of the provisions so measured and arranged should frequently be carefully checked by the Special Duty Officer and he should take every care to see that the articles correspond with the approved samples produced with the tender and are arranged in proper quantities.

10. The special staff should also maintain accounts of articles issued under proper requisitions. These accounts should be separate and distinct from those maintained by the Contractor and should be compared and checked before payment.

11. The Military Secretary should, a reasonable time before the festivities commence, be requested to supply as many carriages as can conveniently be spared for the use of the Indian guests. After the number that he is able to spare is ascertained, a sufficient number of carriages should be hired locally to make up the deficiency.

12. The Special Duty Officer should pay special attention in respect of the sanitation and lighting of the guests' camps.

13. As ordered in Government Order No. 1317– G. F. 32-05-3. dated 7th August 1906, the control of the arrangements shall be vested in the Secretary to Government, General and Revenue Departments. The Special Officer shall obtain previous approval of the Secretary in renting out buildings for the accommodation of guests, and in making all payments exceeding Rs. 100 in each case. As a rule, the Secretary's instructions should be obtained by the Special Duty Officer in all important, doubtful and delicate points. Matters which are purely of a routine nature or which have to be attended to on the spot, may be settled by him and the earliest opportunity should be taken to acquaint the Secretary of the progress made and of the details connected therewith.

14. A preliminary estimate of expenditure and advance required should be prepared and submitted for the Dewan's approval at least two months before the commencement of each function. After accord of approval and sanction, the Special

5. Whenever accommodation provided for a guest is a tent or an Educational Institution or other building with no kitchen and out-houses attached, sheds shall be run up for kitchen and stabling purposes. The cost of running up sheds for each guest shall not ordinarily exceed Rs. 50.

6. The Special Duty Officer shall be responsible for arranging for the transport of tents and furniture from the Stores in Bangalore to Mysore in time for the function.

7. The furniture that may be allowed to each guest should not ordinarily exceed the following scale :—

Tables	2	Commode	1
Chairs	4	Chamber pot	1
Easy chair	1	Basin with stand	1
Coat stand	1	Tub	1
Towel stand	1	Cot with mattress and curtain ...	1
Teapoy	1	Carpets	2
Looking glass	1		

Lamps and vessels as many as are necessary.

In the case of important guests, such as retired Dewans, Councillors and those invited from outside the State, the scale may be increased in a manner suited to their standing.

8. The Special Duty Officer will be in charge of the arrangements made for issue of lavajama to guests and Representative Assembly Members, during the Dasara, for providing refreshments during the sittings of the Representative Assembly and for conducting the State Dinner. The present practice of calling for tenders about two months before the commencement of the season, from merchants in Mysore for the supply of provisions for the above purpose on the basis of consumption in the past years will be continued.

8. A special staff consisting of 7 clerks will be placed under the Special Duty Officer to help him in his work. The men will be drafted from the establishment of the General and Revenue Secretariat by the Special Duty Officer. Out of these a sufficient number will be deputed to see that sufficient quantities of each of the articles required are stocked by the successful tenderer and that they are well

Duty Officer should submit, through the Secretary, fortnightly reports of progress of work done for the information of the Dewan.

K. R. SRINIVASIENGAR,
Secy. to Govt., Gen. & Rev. Depts.

GPB—150—26-8-13.

2718

G. R. S. 26]

7

SUBJECT.....

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Diary No. of letter replied to.....

Section fm.
File No. 157-15
Serial No. 3

General and Revenue Secretariat
( )
, *the* 191 .

No. G. 2632/ on Packet

Date of issue 29 March 15

To The Supdt - Govt Press

Signed by Rai Bahadur N. Ray

In returning herewith duly approved the proof of "Dasara arrangements" has the honor to request that 250 copies of the pamphlet may be printed & supplied to this office instead of 100 copies asked for in this office no G 1758 dt 9th August 1915. The 180 work may kindly be treated as emergent

over.

Rai,
Thanks
Ans

G. R. S. 26]

8

SUBJECT.....

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.....

*Diary No. of letter replied to*_____

Section

File No.

Serial No.

General and Revenue Secretariat

( )

, *the* 191 .

No. G 3087

Secretariat

Date of issue 4/5

Signed by [illegible] B. N. Jagannath

To C. H. Yates Esq

Supdt. Govt Press.

Dear Sir,

With refee to correspondence ending with your D. O. of the 2nd inst re. printing of the Compilation "Departmental Arrangements", I am desired to forward herewith a table of contents & to request that the same

over.

may be punched along
with the border at the beginning.

List of

Copied by

Examined by

GPB- 20.000—14-2-11

Dasara Arrangements 10

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M.
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